



PUBLIC SAFETY COMMITTEE MEETING AGENDA

**MONDAY, JUNE 9, 2025
9:00 a.m.**

**CVAG Conference Room
73-710 Fred Waring Drive, Suite 104
Palm Desert, CA 92260**

Members of the public may use the following link for listening access and ability to address the Public Safety Committee when called upon:

<https://us02web.zoom.us/j/82217241576?pwd=dw02HG5r5HeXHa5SvQaPO8W0DUwHgVO.1>

Dial In: +1 669 900 9128
Webinar ID: 822 1724 1576
Password: 488717

IF YOU ARE UNABLE TO CONNECT VIA DIAL IN OPTION, PLEASE CALL 760-346-1127

Public comment is encouraged to be emailed to the Public Safety Committee meeting prior to the meeting at cvag@cvag.org by 5:00 p.m. on the day prior to the committee meeting. Members of the public joining the meeting by Zoom can also provide comment by using the "raise hand" feature or hitting *9 on the phone keypad.

As a convenience to the public, CVAG provides a call-in and internet-based option for members of the public to virtually observe and provide public comments at its meetings. Please note that, in the event of a technical issue disrupting the call-in or internet-based options, the meeting will continue unless otherwise required by law.

**THIS MEETING IS HANDICAPPED ACCESSIBLE.
ACTION MAY RESULT ON ANY ITEMS ON THIS AGENDA.**

**UNLESS OTHERWISE STATED, ALL ACTION ITEMS WILL BE PRESENTED TO THE
EXECUTIVE COMMITTEE FOR FINAL APPROVAL.**

1. **CALL TO ORDER** – Chair Raymond Gregory, Mayor Pro Tem, City of Cathedral City

2. **ROLL CALL**

A. **Member Roster**

P4

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS ON AGENDA ITEMS**

This is the first of two opportunities for public comment. Any person wishing to address the Public Safety Committee on items appearing on this agenda may do so at this time. At the discretion of the Chair, comments may be taken at the time items are presented. Please limit comments to three (3) minutes.

5. **CHAIR /COMMITTEE MEMBER/CVAG STAFF COMMENTS**

6. **EX-OFFICIO UPDATES**

7. **CONSENT CALENDAR**

A. **Approve the minutes from the May 12, 2025, meeting of the Public Safety Committee**

P5

7.1 **ITEMS HELD OVER FROM CONSENT CALENDAR**

8. **DISCUSSION/ ACTION**

A. **Presentation: Keeping crowds safe during large street events – Cathedral City Police Commander Andrew Diaz**

P9

Recommendation: Information

- B. **CV Link Maintenance Agreement with Desert Recreation District – Randy Bowman** P10

Recommendation: Authorize the Executive Director to execute a shared services agreement with Desert Recreation District for two years, with an optional one-year renewal, for a not-to-exceed amount of \$600,000 per year to operate and maintain the CV Link

- C. **CVAG Representative on Riverside County’s Emergency Medical Care Committee – Erica Felci** P32

Recommendation: Appoint Torres Martinez Desert Cahuilla Indians’ Tribal Administrator Shawn Isaac to serve as CVAG’s representative on Riverside County’s Emergency Medical Care Committee for a three-year term that ends on June 30, 2028

9. **INFORMATION**

- A. **Attendance Record** P35

- B. **CVAG Meeting Calendar for Fiscal Year 2025-26** P36

10. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

This is the second opportunity for public comment. Any person wishing to address the Public Safety Committee on items of general interest within the purview of this Committee may do so at this time. Please limit comments to two (2) minutes.

11. **ANNOUNCEMENTS**

Upcoming Meetings:

The next meeting of the **Public Safety Committee** will be held on Monday, September 8, 2025, at 9:00 a.m. The meeting is expected to be held at the Colorado Regional Water Quality Control Board, 73-720 Fred Waring Drive, Suite 100, Palm Desert, CA 92260. CVAG staff will confirm the location closer to the meeting date.

The next meeting of the **Executive Committee** will be held on Monday, June 30, 2025, at 4:30 p.m. at the Westin Rancho Mirage Golf Resort & Spa, 71333 Dinah Shore Dr, Rancho Mirage, 92270.

The next meeting of the **General Assembly** will be held on Monday, June 30, 2025, at 6 p.m. at the Westin Rancho Mirage Golf Resort & Spa, 71333 Dinah Shore Dr, Rancho Mirage, 92270.

12. **ADJOURNMENT**

Item 2A

**Coachella Valley Association of Governments
Public Safety Committee
Member Roster
2024-2025**



Voting Members	
City of Blythe	Vice Mayor Johnny Rodriguez
City of Cathedral City	Mayor Pro Tem Raymond Gregory – CHAIR
City of Coachella	Councilmember Frank Figueroa
City of Desert Hot Springs	Councilmember Daniel Pitts
City of Indian Wells	Councilmember Toper Taylor
City of Indio	Councilmember Waymond Fermon – VICE CHAIR
City of La Quinta	Councilmember John Peña
City of Palm Desert	Councilmember Karina Quintanilla
City of Palm Springs	Councilmember Grace Garner
City of Rancho Mirage	Councilmember Eve Fromberg Edelstein
County of Riverside	Supervisor V. Manuel Perez
Torres Martinez Desert Cahuilla Indians	Tribal Chairman Joseph Mirelez
Ex-Officio Members	
Agua Caliente Band of Cahuilla Indians	Robert Bradbury, Emergency Services Manager
California Highway Patrol	David Efferson, Captain
Cathedral City Fire	Michael Contreras, Fire Chief
Cathedral City Police	George Crum, Chief of Police
Desert Hot Springs Police	Jim Henson, Chief of Police
District Attorney's Office	Michael Hestrin, District Attorney
Indio Police	Brian Tully, Chief of Police
Palm Desert Sheriff Station	Jason Sexton, Captain
Palm Springs Fire	Paul Alvarado, Fire Chief
Palm Springs Police	Andrew Mills, Chief of Police
Riverside County Fire Department	Robert Fish, Deputy Chief
Riverside County Probation Department	Ron Miller, Chief Probation Officer
Riverside County Sheriff's Department	Sheriff Chad Bianco
Thermal Sheriff Station	Michael Bianco, Captain
U.S. Border Patrol	David Kim

ITEM 7A

Public Safety Committee
Meeting Minutes
May 12, 2025



The audio file for this meeting can be found at: <http://www.cvag.org/audio.htm>

- 1. CALL TO ORDER** - The meeting was called to order by Chair Raymond Gregory, City of Cathedral City, at 9:00 a.m. at the CVAG Conference Room, 73-710 Fred Waring Drive, Suite 104, in the City of Palm Desert.
- 2. ROLL CALL** - Roll call was taken and it was determined that a quorum was present.

Members Present

City of Blythe	Vice Mayor Johnny Rodriguez
City of Cathedral City	Mayor Pro Tem Raymond Gregory, <i>Chair</i>
City of Desert Hot Springs	Councilmember Daniel Pitts
City of Indio	Councilmember Waymond Fermon, <i>Vice Chair</i>
City of Indian Wells	Councilmember Toper Taylor
City of La Quinta	Councilmember John Peña
City of Palm Springs	Councilmember Grace Garner
City of Rancho Mirage**	Councilmember Eve Fromberg Edelstein
County of Riverside*	ACEO Michelle Paradise
Torres Martinez Desert Cahuilla Indians	Tribal Chair Joseph Mirelez

*Arrived at item 5

** Arrived at item 8A

Ex-Officio Members Present

California Highway Patrol	Officer Castro
Cathedral City Fire	Fire Chief Michael Contreras
Cathedral City Police	Chief George Crum/ Commander Rick Sanchez
Indio Police Department	Chief Brian Tully
District Attorney's Office	Asst DA Rodney Tethal
Palm Springs Police	Captain Melissa Cain
Riverside County Fire	Deputy Chief Robert Fish

Members & Ex-Officios Not Present

City of Coachella	Councilmember Frank Figueroa
City of Palm Desert	Councilmember Karina Quintanilla
Agua Caliente Band of Cahuilla Indians	Emergency Services Manager Robert Bradbury
Desert Hot Springs Police	Chief of Police Jim Henson
Riverside County Probation	Chief Probation Officer Christopher Wright
Palm Desert Sheriff's Substation	Dean Agnoletto, Captain
Palm Springs Fire	Fire Chief Paul Alvarado
Riverside County Sheriff's Department	Sheriff Chad Bianco
Thermal Sheriff Station	Captain Michael Bianco
U.S. Customs and Border Patrol	Assistant Chief Patrol Agent David Kim

3. PLEDGE OF ALLEGIANCE

City of Desert Hot Springs Councilmember Daniel Pitts led the Committee in the Pledge of Allegiance.

4. PUBLIC COMMENTS ON AGENDA ITEMS

None

5. CHAIR / COMMITTEE MEMBER/CVAG STAFF COMMENTS

Councilmember John Peña requested the committee bring forth an agenda in a future meeting regarding updates on CV Link and any public safety issues cities may be experiencing.

Vice Chair Fermon reports he has requested the City of Indio look into an ordinance for certain drug paraphernalia that is being sold in local smoke shops that raise a concern. Mr. Fermon plans to bring the item to the Committee once the City has more information.

Chief Operating Officer Erica Felci thanked the County for their help in putting together speakers for today's agenda. Ms. Felci reports Point In Time (PIT) count numbers are expected to be released next Tuesday and CVAG's Homelessness Committee will receive them on Wednesday at their next meeting.

Ms. Felci highlighted a typo on the agenda email, and noted the correct date for General Assembly is June 30th.

6. EX-OFFICIO COMMENTS

City of Indio Chief of Police Brian Tully provided an update requested regarding Coachella and Stagecoach weekends. Chief Tully thanked cities for their partnership in making the events successful and commented that CV Sync and the regional signal synchronization project was helpful and showed potential for the future.

Councilmember Peña thanked Indio Police and Riverside County Sheriff's Department for the way they handled traffic issues on Thursday of weekend one and also praised Goldenvoice for rectifying the issue for the following weekends.

Cathedral City Police Department Chief of Police George Crum provided an update on the investigation into a bomb threat received during weekend one of Coachella.

Cathedral City Fire Chief Michael Contreras reports they have seen a significant increase in calls for transport and will be adding a fourth ambulance to help with call volume.

7. CONSENT CALENDAR

There was no item A listed in the agenda.

B. Approve the minutes from the February 10, 2025, meeting of the Public Safety Committee

IT WAS MOVED BY COUNCILMEMBER FERMON AND SECONDED BY COUNCILMEMBER PENA TO APPROVE THE CONSENT CALENDAR.

THE MOTION CARRIED WITH 9 AYES AND 3 MEMBERS ABSENT

Vice Mayor Johnny Rodriguez	AYE
Mayor Pro Tem Raymond Gregory	AYE
Councilmember Frank Figueroa	ABSENT
Councilmember Daniel Pitts	AYE
Councilmember Toper Taylor	AYE
Councilmember Waymond Fermon	AYE
Councilmember John Peña	AYE
Councilmember Karina Quintanilla	ABSENT
Councilmember Grace Garner	AYE
Councilmember Eve Fromberg Edelstein	AYE
ACEO Michelle Paradise	AYE
Tribal Chair Joseph Mirelez	ABSENT

8. DISCUSSION / ACTION

A. Countywide and Statewide Efforts to Address Reoccurring 911 Outages in the Coachella Valley

Riverside County Sheriff's Office Captain Steven Favero introduced Communications Manager Timothy Buchfeller and CalOES Assistant Chief of Technology Don Jones, who provided an overview on how the 911 communication system operates and the issues that occur during a 911 outage.

Robust member discussion ensued with presenters answering various questions from the committee regarding outages, and what can be done now by the Committee and city officials to help address the issue.

No action was taken as this was an informational only item.

B. New Fire Hazard Severity Zones and Implications for Eastern Riverside County

Riverside County Fire Department Deputy Chief Robert Fish introduced Assistant Fire Marshal Kylie Tillema who presented a PowerPoint presentation regarding the new fire hazard severity zones. Member discussion ensued with Assistant Fire Marshal Tillema answering questions from the Committee regarding new zoning impacts in the desert and how the maps relate to tribal lands.

No action was taken as this was an informational only item.

C. Improving Safety along Highway 74

Ms. Felci presented the staff report and the legislative efforts to better understand and safety along Highway 74.

Brief member discussion ensued regarding reasons for support, along with Councilmember Garner providing an update on what Supervisor Perez's office is doing regarding the issue.

IT WAS MOVED BY COUNCILMEMBER FERMON AND SECONDED BY ACEO PARADISE TO SUPPORT ASSMEBLY BILL 1145, ALSO KNOWN AS TRISTAN'S BILL, TO ANALYZE AND ADDRESSS SAFETY ON HIGHWAY 74

THE MOTION CARRIED WITH 10 AYES AND 2 MEMBERS ABSENT

Vice Mayor Johnny Rodriguez	AYE
Mayor Pro Tem Raymond Gregory	AYE
Councilmember Frank Figueroa	ABSENT
Councilmember Daniel Pitts	AYE
Councilmember Toper Taylor	AYE
Councilmember Waymond Fermon	AYE
Councilmember John Peña	AYE
Councilmember Karina Quintanilla	ABSENT
Councilmember Grace Garner	AYE
Councilmember Eve Fromberg Edelstein	AYE
ACEO Michelle Paradise	AYE
Tribal Chair Joseph Mirelez	AYE

9. INFORMATION – The following item was provided for information only:

A. Attendance Record

10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

11. ANNOUNCEMENTS

Councilmember Fermon shared that he was recently invited to present at a Southern California Association of Governments (SCAG) conference on the topic of traffic safety, where he showcased CV Sync and CV Link. He expressed his gratitude to the Committee, the Transportation Committee, and CVAG for their ongoing efforts to improve transportation and connectivity throughout the valley.

The next meeting of the **Public Safety Committee** will be held on Monday, May 12, 2025, at 9:00 a.m. at the CVAG conference room, 73-710 Fred Waring Drive, Suite 104, Palm Desert, 92260.

The next meeting of the **Executive Committee** will be held on Monday, February 24, 2025, at 4:30 p.m. at the CVAG conference room, 73-710 Fred Waring Drive, Suite 104, Palm Desert, 92260.

12. ADJOURNMENT

Chair Gregory adjourned the meeting at 10:00 a.m.

Respectfully submitted, *Elysia Regalado*, Management Analyst

ITEM 8A

Coachella Valley Association of Governments
Public Safety Committee
June 9, 2025



STAFF REPORT

Subject: Presentation: Keeping crowds safe during large street events

Contact: Erica Felci, Chief Operating Officer (efelci@cvaq.org)

Recommendation: Information

Background: Large street events and community festivals can bring together a diverse crowd. Unfortunately, in recent months, a number of them have also been marred by tragedy.

In the early morning of New Year's Day, a man intentionally drove a pickup truck into a crowd of people who were celebrating on Bourbon Street in New Orleans' French Quarter. At least 14 people were killed and dozens of others were injured. In April 2025, 11 people were killed when a car drove into a crowd attending the Lapu-Lapu Day festival, a celebration of Filipino culture, in East Vancouver.

At the request of Public Safety Committee Chair Raymond Gregory, Cathedral City Police Commander Andrew Diaz will provide the Public Safety Committee with an update on how local law enforcement prepare for crowd safety for street events.

Fiscal Analysis: There is no cost to CVAG for this presentation.

ITEM 8B

**Coachella Valley Association of Governments
Public Safety Committee**

June 9, 2025



STAFF REPORT

Subject: CV Link Maintenance Agreement with Desert Recreation District

Contact: Randy Bowman, Assistant Director of Transportation (rbowman@cvag.org)

Recommendation: Authorize the Executive Director to execute a shared services agreement with Desert Recreation District for two years, with an optional one-year renewal, for a not-to-exceed amount of \$600,000 per year to operate and maintain the CV Link

Transportation Committee: Concurred (Meeting of June 2)

Background: Construction of the CV link concludes this summer, marking a major milestone in a 14-year journey by CVAG to invest in an active transportation project that makes it easier and safer for cyclists, pedestrians and low-speed electric vehicles to travel across the Coachella Valley. But long before CVAG took up the cause, the Cities of Palm Springs, Cathedral City, Palm Desert, La Quinta, Indio, and Coachella were planning for the implementation of a multi-use path along the Whitewater River in their respective general plans. CV Link implements that longstanding vision and moving forward, CVAG staff intends to partner and coordinate with the cities and other agencies to keep this a premiere regional asset.

CVAG staff is now preparing for the project to be opened to the public in July with grand opening celebrations being planned in each city in the fall. With this staff report, CVAG staff is bringing forward a recommendation to contract with Desert Recreation District (DRD) to provide a regular schedule of maintenance and service across the 40 miles of CV Link. Additionally, this staff report outlines other partnerships staff has built and is continuing to build with member jurisdictions and project stakeholders to cover related services.

Shared Services Partnership with Desert Recreation District

The DRD is a public agency of the State of California established pursuant to Division 5, Chapter 4, of the Public Resources Code. DRD has the authority and expertise to acquire, develop, conserve, and manage open space and other parkland for the public benefit and for recreational use and enjoyment. DRD staff possess expertise in developing and managing recreation programs, in implementing public works projects and in managing landscape contracts with vendors. DRD has a long history of working with CVAG's members and has operations and maintenance services partnerships with local public agencies including Palm Desert and Cathedral City. Since 2022, DRD also has an agreement with the Coachella Valley Conservation Commission (CVCC), which is staffed by CVAG, for maintenance and cleanup of habitat land and conservation properties.

DRD was one of many options identified in the 2016 CV Link Conceptual Master Plan, which contemplated how to best keep CV Link a world class facility and sustainably provide an attractive,

safe, and secure transportation option. The master plan looked at issues such as management, programming, marketing, enforcement, safety, security, risk management and maintenance. In identifying DRD, the CV Link Master Plan noted that DRD already manages park facilities adjacent to CV Link, which staff would note is a growing list with the recently opened Esperanza Park in Cathedral City.

With CV Link construction nearing an end, and acknowledging the strong partnership between CVCC and DRD, CVAG staff earlier this year engaged with DRD staff to explore the CV Link operations and maintenance partnership suggested in the CV Link Master Plan. Over the past several months, staff from both organizations have developed a prospective program for maintenance, operations, and programming. The proposed partnership includes a regular schedule of maintenance and service of the following elements of the CV Link:

- Access Points and their amenities (e.g., bike racks, benches, hydration stations);
- Landscaping and irrigation, which the CV Link construction contractors are obligated to maintain for one year following project acceptance;
- Weed abatement along the outer bank of the Whitewater River/ Coachella Valley Stormwater Channel levee as required under CVAG's existing agreement with Coachella Valley Water District (CVWD);
- Trash collection along the CV Link, which is required per agreements with Riverside County Flood Control and Water Conservation District (RCFCWCD) and CVWD; and
- Regular inspection of CV Link facilities.

DRD's contract would also provide for programming and marketing for the CV Link, which leverages the work they do elsewhere in the region. The recommended contract is based on a maintenance program that has been developed based on an established schedule of maintenance and inspection to manage risks and ensure the CV Link is kept safe and clean. The maintenance program also includes contingencies for repairs or replacing damaged components as needs arise. CVAG staff recognize that the nascent partnership with DRD will evolve as experience is accumulated with operating and maintaining the CV Link and that adjustments to the partnership and budget will need to be made. If approved by both agencies, staff will provide regular reporting on CV Link maintenance and operations to CVAG committees.

The DRD contract would not involve sweeping the pathway. In its regional street sweeping contract, CVAG has provisions for the vendor, Sweeping Corporation of America (SCA), to conduct street sweeping of the CV Link. The contract runs through the end of 2025 and is renewable for another year, and CVAG is reviewing with member jurisdiction public works staff the possible extension of the contract and an amendment to the contract for additional street sweeping that is being requested by their communities. Based on the unit cost of \$51.50 per mile for CV Link sweeping in the contract, it will cost approximately \$100,000 to sweep the CV Link weekly per year. CVAG staff will include in the upcoming amendment the funding needed to provide street sweeping services for the CV Link. The street sweeping amendment is planned to be presented to CVAG committees in the coming months.

Other partnerships

Routine maintenance was only part of the needs and opportunities identified in the 2016 CV Link Conceptual Master Plan. To address the full management of CV Link, CVAG is working with staffs and law enforcement from Palm Springs, Cathedral City, Palm Desert, La Quinta, Indio, Coachella and Riverside County. The cities had long planned for a path along the Whitewater River/ Coachella Valley stormwater channel, and if it had been constructed by the cities, each agency would have been entirely responsible for its maintenance and upkeep.

The regional flood control agencies – CVWD and RCFCWCD – have placed certain maintenance responsibilities on the cities and CVAG for elements of the CV Link. Namely, the cities have maintenance responsibilities for their roadway bridges over the flood control channels, including the underpass areas. In addition, some sections of the CV Link route in Palm Springs along Tahquitz Creek and in Palm Desert along the Whitewater River existed previously to the CV Link project, and those cities already have established maintenance responsibilities for those segments. CVAG staff will coordinate the management of operations, maintenance, and programming with the cities and other partners like CVWD, RCFCWCD per the terms of the agreements and the municipal long-term plans for active transportation along the Whitewater River.

In addition, portions of the CV Link have been constructed within city parks and public roadways. For example, the CV Link in Palm Desert is located in the right-of-way along Painters Path, Parkview Drive, Monterey Avenue, and Magnesia Falls Drive, and CV Link connectors have been constructed within Jackson Park in Indio and Sierra Vista Park in Coachella. These public parks and roadways will continue being a city responsibility. As discussed with local staffs, each city or flood control district in which the project is located will continue to have primary responsibility for enforcement, graffiti mitigation and encampment removal, noting that some homelessness outreach also utilizes partnerships with CVAG's CV Housing First program.

CVAG staff is also working with local cities to finalize a Safety Plan for the CV Link and has already met with law enforcement representatives of the CV Link jurisdictions. The Safety Plan will address procedures and protocols for CVAG staff, partnering law enforcement and other agency staff on managing incidents, and conducting operations in a safe manner. CVAG is also discussing with law enforcement representatives a collaborative pilot security camera program for the CV Link. Staff will bring the pilot program to CVAG committees for review should member jurisdictions express an interest in the program. CVAG staff will also be bringing forward recommendations to amend existing contracts in order to provide operational support.

CVAG's CV Link contractors have been responsible for abating graffiti and removing encampments during the project construction. Once construction is completed, the cities will resume their responsibilities for managing graffiti and encampments under their roadway bridges. CVAG and DRD will manage minor graffiti abatement on the branded CV Link elements (e.g., bike racks, signs, kiosks, shade structures) through the proposed shared services partnership with DRD.

Finally, staff would note that CVAG is developing the needed procedures and a tool for managing maintenance and operations activities on the CV Link. The Executive Committee authorized in February 2025 a contract for CVAG to develop an Enterprise Asset Management system, which would be used by CVAG and DRD to receive service requests from the public and agencies, issue work orders, and manage maintenance records for the CV Link, as well as for CVCC, CV Sync, and other future assets that CVAG or CVCC may be responsible to maintain.

Fiscal Analysis: Based on the analysis, and with the experience both CVAG and CVCC have developed with Desert Recreation District, staff is recommending the Executive Director be authorized to execute a shared services agreement with Desert Recreation District. This would be a two-year agreement and renewable for up to another one (1) year term, subject to satisfactory performance. With this authorization, the Executive Director and/or Legal Counsel would also be authorized to make clarifying changes prior to execution.

The agreement with Desert Recreation District is for \$600,000 a year, which includes \$574,970 for labor, materials, contingency costs, and \$25,030 for vehicles and equipment. DRD has provided a detailed pricing proposal. CVAG compared the proposed hourly rates against those from contracts of a similar nature between DRD and CVCC, Palm Desert, and Cathedral City. CVAG staff found that the hourly rates proposed by DRD for CV Link maintenance services are comparable to those in other agencies' contracts. This proposed agreement was discussed with the DRD Board of Directors on May 29, 2025 and includes their feedback. CVAG plans to present to the DRD Board the formal agreement for authorization in June.

These costs have been included in the proposed Fiscal Year 2025-26 budget, which will be presented to the Executive Committee and General Assembly for adoption on June 30. The budget also includes offsetting annual revenue of up to \$173,320 from CVWD for maintenance-related costs CVAG may be reimbursed, under the terms of a 2018 agreement with CVWD related to CV Link's development along the stormwater channel. The agreement provides for CVWD to cover maintenance-related costs for weed abatement, litter removal, and slope maintenance of the levee outer bank. Staff will monitor and regularly report to CVAG committees the performance and incurred costs for the DRD services.

CVAG staff would note that CVAG's Procurement Policy and Procedures, last amended in June 2024, is mum on agency-to-agency procurement and staff will be bringing a policy clarification forward at a future meeting. However, it is not uncommon for local cities to allow for such agency-to-agency procurement. Staff's analysis of the proposed partnership would clearly justify the agreement under either special expertise services or a sole source process, both of which are detailed in the procurement policy.

Committee members may also recall that the long-term costs of CV Link were discussed in great detail when CVAG was finalizing the project's master plan. A range of estimates were developed in late 2015 for the 47.4 miles of CV Link running uninterrupted in eight cities. Removing two cities' segments and adjusting accordingly, the cost to operate and maintain the 40.1 miles of the CV Link being opened this summer was projected to be approximately \$612,500 annually. Adjusted for inflation, the estimated cost in today's dollars would be \$825,500 (US Department of Labor Statistics).

Desert Recreation District has presented a formal letter explaining the scope of services and the estimated cost of \$600,000 annually to maintain the CV link, minus the cost of utilities, street sweeping and utilities, which are being paid by CVAG. Street sweeping is proposed to be provided by CVAG's regional street sweeping contractor at an annual cost of approximately \$100,000, and utilities are estimated to cost \$30,000 annually. Combining these costs, the total estimated annual expenditure for CV Link maintenance is therefore calculated to be approximately \$730,000. Factoring in the reimbursement from CVWD, the net cost to CVAG is approximately \$555,000 – or 33% under the originally estimated cost as adjusted for inflation.

Staff would also note that DRD is providing added value to the needed operations and maintenance services by offering public awareness and programming for the CV Link with the cost included in the contractual services.

Attachments:

1. Desert Recreation District letter dated May 5, 2025
2. Shared Services Agreement



May 5, 2025

Coachella Valley Association of Governments
Attn: Tom Kirk, Executive Director
74199 El Paseo STE, 100
Palm Desert, CA 92260

Subject: Letter of Intent to Enter into an Agreement for Maintenance Services for the CV Link

Dear Tom,

The Desert Recreation District (DRD) is pleased to submit this Letter of Intent to enter into an agreement with Coachella Valley Association of Governments (CVAG) for the provision of routine maintenance services for the CV Link. In addition, the DRD proposes to include as part of its administrative fee provisions for marketing and programming of the CV Link in conjunction with regular DRD programming and marketing activities to residents within the DRD service area. Anticipating there will be requests from organizers to program the CV Link for races or other sporting or recreational events, which may require substantial planning and event-specific support, we propose to engage with CVAG to establish procedures and prospective fees to offset those costs.

Routine maintenance refers to the ongoing regimen of litter pick-up, trash and debris removal, weed control along the levee and outer bank, sweeping access points, sign replacement, tree and shrub trimming, landscaping, irrigation, and lawn maintenance, and other regularly scheduled maintenance. Routine maintenance also includes cleaning equipment including minor graffiti removal, and minor repairs and replacements.

Maintenance standards include defined levels of service and performance metrics for the maintenance staff or subcontractors to DRD, a routine maintenance schedule, an inspection database, and a schedule for long-term maintenance, as listed in **Exhibit A**.

The Desert Recreation District proposes to provide the following services:

- Landscape and Lawn Maintenance
- Cleaning and servicing of access points and amenities including bike racks, benches, shade structures, hydration stations, and walking surfaces
- Cleaning and repair of lighting systems as needed
- Maintenance and repair of signage and kiosks
- General inspection and upkeep of the pathway
- Weed abatement, litter pickup, and servicing of the levee outer bank

These services will be provided to ensure the continued safety, cleanliness, and aesthetic appeal of the CV Link, which serves as a vital transportation and recreational resource in the Coachella Valley.

The total cost of the services to be provided by DRD will be **\$499,799** with an additional **15% administrative fee**, for a total agreement amount of **\$574,970**. The agreement includes allowances for unscheduled cleaning and repair activities to only be used when needed as requested by CVAG.

This Letter of Intent is non-binding and is intended solely to serve as a basis for further negotiations and the preparation of a formal agreement between CVAG and the Desert Recreation District. Both parties agree to work in good faith toward the finalization of such an agreement, with the intent to implement the outlined services in a timely and efficient manner.

We look forward to a successful partnership with the Desert Recreation District in supporting the ongoing maintenance and improvement of the CV Link.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Kalman", written over a light blue horizontal line.

Kevin Kalman
General Manager

CV Link Assets	Cat City	Unit	HR	\$	Frequency	Total
Segment Length	6.6	Miles	0.00	\$0	0	\$0
	37,488	Lin Ft	0	\$0	0	\$0
Access Point	4	Each	0	\$0	0	\$0
Bench - 15 mins per at \$43.47/ travel 3 mins/mile	3	Each	1	\$43	52	\$2,260
Bike Rack -10 mins per at \$43.47/ travel 3 mins/mile	2	Each	0.5	\$22	12	\$260
Map Kiosk- 10 mins per/\$/ travel 4.5 mins per	5	Each	1.3	\$57	52	\$2,938
Interpreter Kiosk- 10 mins per/\$43.47/ travel 3 mins/mile	1	Each	0.5	\$22	52	\$1,144
Shade Structure with Solar Panels & USB Charger	2	Each	1.5	\$66	4	\$264
Trash/Recycling Receptacle- 10 mins per receptacle/ travel/3 mins per mile	4	Each	1	\$43	52	\$2,236
Small Identity Sign- 30 mins per/ graffiti removal	6	Each	3.5	\$152	52	\$7,904
Large Identity Sign - 30 min per/ graffiti removal	0	Each	0	\$0	52	\$0
Materials and Supplies -		Allowance	0	\$585	1	\$585
Equipment - Pressure Washer \$.70 / mile	40	Miles	0	\$28	52	\$1,456
Excessive trash and dumping		Allowance	0	\$500	12	\$6,000
Encampment removal		Allowance	0	\$500	12	\$6,000
Landscapeing (cost estimates from Landscape contractor)	830	Sq Ft	0	\$46	52	\$2,379
Weed Abatement-Outside of landscape area		Allowance	0	\$1,000	12	\$12,000
Vandalism - Plant and irrigation repairs		Allowance	0	\$500	12	\$6,000
Tree trimming- (Cost may vary according to tree type and size)	25	Each	0	\$4,500	1	\$4,500
Regulatory Sign (Clean and repair and replace as needed)	50	Each	13	\$543	4	\$2,174
Wayfinding Sign (Clean and repair and replace as needed)	20	Each	5	\$217	4	\$869
Column Light(Clean and repair and replace as needed)	0	Each	0	\$0	0	\$0
TOTAL COST AND HOURS PER SITE						\$61,570
15% Admin Fee						\$9,235
Combined Total						\$70,805

CV Link Assets	P.D	Unit	HR	\$	Frequency	Total
Segment Length	3.8 32,961	Miles Lin Ft				
Access Point	2	Each				
Bench - 15 mins per at \$43.47/ travel 3 mins/mile	2	Each	0.8	\$35	52	\$1,820
Bike Rack -10 mins per at \$43.47/ travel 3 mins/mile	4	Each	1	\$44	12	\$528
Map Kiosk- 10 mins per\$/ travel 4.5 mins per	1	Each	0.5	\$22	52	\$1,144
Interpreter Kiosk- 10 mins per/\$43.47/ travel 3 mins/mile	1	Each	0.5	\$22	52	\$1,144
Shade Structure with Solar Panels & USB Charger	0	Each	0	\$0	0	\$0
Trash/Recycling Receptacle- 10 mins per receptacle/ travel/3 mins per mile	0	Each	0	\$0	52	\$0
Small Identity Sign- 30 mins per/ graffiti removal	0	Each	0	\$0	52	\$0
Large Identity Sign - 30 min per/ graffiti removal	0	Each	0	\$0	52	\$0
Materials and Supplies -		Allowance	0	\$585	1	\$585
Equipment - Pressure Washer \$.70 / mile	20	Miles	0	\$14	52	\$728
Excessive trash and dumping		Allowance	0	\$500	12	\$6,000
Encampment removal		Allowance	0	\$500	12	\$6,000
Landscaping (cost estimates from Landscape contractor)		Sq Ft	0	\$0	0	\$0
Weed Abatement-Outside of landscape area		Allowance	0	\$0	0	\$0
Vandalism - Plant and irrigation repairs		Allowance	0	\$0	0	\$0
Tree trimming- (Cost may vary according to tree type and size)		Each	0	\$0	0	\$0
Regulatory Sign (Clean and repair and replace as needed)	22	Each	5.5	\$239	4	\$956
Wayfinding Sign (Clean and repair and replace as needed)	9	Each	2.3	\$98	4	\$391
Column Light(Clean and repair and replace as needed)	0	Each	0	\$0	0	\$0
TOTAL COST AND HOURS PER SITE						\$20,024
15% Admin Fee						\$3,004
Combined Total						\$23,028

CV Link Assets	Indio	Unit	HR	\$	Frequency	Total
Segment Length	7.1 37,657	Miles Lin Ft				
Access Point	5	Each				
Bench - 15 mins per at \$43.47/ travel 3 mins/mile	10	Each	3	\$130	52	\$6,760
Bike Rack -10 mins per at \$43.47/ travel 3 mins/mile	12	Each	3	\$130	12	\$1,560
Map Kiosk- 10 mins per\$/ travel 4.5 mins per	5	Each	1.5	\$65	52	\$3,380
Interpreter Kiosk- 10 mins per/\$43.47/ travel 3 mins/mile	3	Each	1	\$44	52	\$2,288
Shade Structure with Solar Panels & USB Charger	9	Each	6.8	\$293	4	\$1,172
Trash/Recycling Receptacle- 10 mins per receptacle/ travel/3 mins per mile	6	Each	1.3	\$57	52	\$2,964
Small Identity Sign- 30 mins per/ graffiti removal	17	Each	8.5	\$369	52	\$19,188
Large Identity Sign - 30 min per/ graffiti removal	0	Each	0	\$0	52	\$0
Materials and Supplies -		Allowance	0	\$585	1	\$585
Equipment - Pressure Washer \$.70 / mile	10	Miles	0	\$7	52	\$364
Excessive trash and dumping		Allowance	0	\$500	12	\$6,000
Encampment removal		Allowance	0	\$500	12	\$6,000
Landscaping (cost estimates from Landscape contractor)	12,390	Sq Ft	0	\$369	52	\$19,188
Weed Abatement-Outside of landscape area		Allowance	0	\$1,000	12	\$12,000
Vandalism - Plant and irrigation repairs		Allowance	0	\$500	12	\$6,000
Tree trimming- (Cost may vary according to tree type and size)	20	Each	0	\$3,600	1	\$3,600
Regulatory Sign (Clean and repair and replace as needed)	111	Each	28	\$1,206	4	\$4,825
Wayfinding Sign (Clean and repair and replace as needed)	30	Each	7.5	\$326	4	\$1,304
Column Light(Clean and repair and replace as needed)	58	Each	15	\$630	4	\$2,521
TOTAL COST AND HOURS PER SITE						\$101,883

15% Admin Fee \$15,282

Combined Total \$117,165

DETAILS

Year	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000

**Shared Services Contract
Between
Desert Recreation District and the Coachella Valley Association of Governments
for Maintenance and Operations of the CV Link**

This Services Contract ("Contract") is made and effective as of **July 1, 2025**, between and by Desert Recreation District ("District") and the Coachella Valley Association of Governments ("CVAG") for maintenance and operations of the CV Link.

RECITALS

WHEREAS, the Coachella Valley Association of Governments (hereinafter "CVAG") is a joint powers authority ("JPA") formed in 1973 with the purpose of coordinating and improving the planning and delivery of governmental responsibilities common to all member entities within the local region. CVAG consists of representatives of ten cities, one county, and four Native American tribes; and

WHEREAS, the Desert Recreation District (hereinafter "the District") is a public agency duly constituted body corporate and politic of the State of California established pursuant to Division 5, Chapter 4, of the Public Resources Code (Section 5780 et seq.); and

WHEREAS, the CV Link project includes approximately forty miles of Class I and Class IV multi-use path largely aligned along the Whitewater River Channel that serves as a stormwater conveyance facility for the valley. The CV Link has been constructed in the cities of Palm Springs, Cathedral City, Palm Desert, La Quinta, Indio, and Coachella, and also includes a limited number of on-street segments in Palm Springs and Palm Desert. The CV Link is designed for pedestrian mobility, bicycles, and low speed neighborhood electric vehicles such as golf carts, and it extends from Highway 111 and the Chino Wash in North Palm Springs to Airport Boulevard in the City of Coachella; and

WHEREAS, CVAG has the authority and expertise to plan, design, and construct the CV Link on behalf of its member jurisdictions and partners to fulfill the project envisioned in the 2016 CV Link Conceptual Master Plan; and

WHEREAS, the District has the authority and expertise to develop and manage recreation programs and in implementing and maintaining public works projects; and

WHEREAS, CVAG needs to operate the CV Link and maintain the CV Link to fulfill the project envisioned in the 2016 CV Link Master Plan; and

WHEREAS, CVAG desires to contract with the District to utilize the District capability and expertise to provide operations and maintenance services as set forth herein, thereby assisting CVAG in its obligations for the same;

NOW THEREFORE, CVAG and the District agree as follows:

1. CVAG hereby retains the District to serve as an Operations and Maintenance Contractor and to provide such staff as may be necessary to fulfill the management needs and requirements of CVAG and the District agrees to provide such services as outlined in the

Scope of Work attached hereto and incorporated herein by this reference as "Exhibit A" all upon the terms set forth below. The District's actions pursuant to this Contract shall be consistent with the 2016 CV Link Conceptual Master Plan as determined by the District or as may be specified in writing by CVAG.

2. The District's General Manager, acting either individually or through such personnel as they should designate, shall act as and be an Operations and Maintenance Contractor for CVAG, and shall administer, coordinate and supervise operations and maintenance activities as set forth in this Agreement. The Operations and Maintenance Contractor will provide to CVAG a monthly report of operations and maintenance activities performed for and on the CV Link.
3. Termination: This Services Contract shall commence effective **July 1, 2025** and continue until **June 30, 2027**. Thereupon, the Parties may extend the term of the Contract for up to one year upon written agreement. During any subsequent term, this contract may be terminated by either party upon giving the other party three (3) months written notice.
4. Compensation: This contract is for a not-to-exceed amount of **\$600,000**, paid on a time and materials basis and inclusive of vehicle and equipment purchases or leases. In consideration of the District's performance of the services of Maintenance Contractor as set forth in Sections 1 through 3 above, CVAG shall pay to the District the costs and sums specified in Exhibit "B" (attached hereto and incorporated herein by this reference) and including but not limited to the actual cost of materials, labor and equipment. The District shall submit to CVAG a budget for the services of the Operations and Maintenance Contractor per work orders issued by CVAG staff. The District shall not exceed the amount of this Agreement without prior written approval by the CVAG Executive Director. The costs specified in Exhibit "B" shall be modified based upon the assets managed, as well as inflation and the CVAG approved budget. Any modifications of the sums shall be approved in writing by CVAG and the District. Such costs and sums shall be paid at the times and in the manner specified in Exhibit "B". In the event of the early termination of this Contract during a payment month pursuant to Section 3 above, CVAG shall, with respect to fixed compensation amounts such as personnel, salaries and general overhead charges, pay the District a pro rata proportion of the monthly payment represented by the proportion of days of the payment month which this Contract remains in effect. Such payment shall reflect any approved modifications.
5. Work Plans. As indicated in the Scope of Work identified in Exhibit "A," it is understood by both parties that work plans and accompanying budgets will be prepared by the District and submitted to CVAG staff for review and approval prior to the beginning of each work order.
6. Vehicle/Equipment Purchase, Use, Maintenance and Ownership. It is understood by the parties that vehicles and other equipment necessary to perform the services of Operations and Maintenance Contractor pursuant to the terms of this Contract and as provided for in any approved budget and work plan shall be purchased or leased by the District. Any vehicles or other equipment purchased, leased, or otherwise paid for by the District with District funds shall be owned by the District. Maintenance of the vehicles and other equipment purchased or leased, and used by the District to perform the services of Operations and Maintenance Contractor shall be performed by the District. It is further understood that any vehicles or other equipment purchased through this Contract shall be used by the District solely in connection with the performance of the services to be provided

pursuant to this Contract unless otherwise authorized in writing by CVAG. District shall by invoice CVAG for the cost of the maintenance work provided on vehicles purchased or leased through this Contract. CVAG agrees to reimburse the District for the cost of this maintenance work at the times and in the manner specified for other work performed pursuant to this Contract. Upon termination of this Contract, the District shall transfer to the CVCC any vehicles and/or other equipment purchased for use under this Contract within thirty (30) calendar days.

7. Independent Contractor. CVAG retains the District on an independent contractor basis. District is not, and shall not be considered to be in any manner, an employee of CVAG. Any personnel or subcontractor performing the services under this Contract on behalf of District shall at all times be under District's exclusive direction and control. District shall pay all wages, salaries and other amounts due such personnel in connection with their performance of services and as required by law. District shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment insurance, and worker's compensation insurance.
8. Qualified Personnel. The District will only hire and utilize highly qualified professional personnel and subcontractors. District personnel will not only be expected to meet the basic required skills as shown on the District's job descriptions but will also be selected on other experience and skills to insure the highest quality personnel and management.
9. Indemnification. Except for any negligent act, error or omission arising out of District's performance of services during the term of this Contract, CVAG shall indemnify and hold harmless the District, its board, officers, elected and appointed officials, employees, agents and representatives from any liability whatsoever, based or asserted upon the services of the District, its board, officers, elected and appointed officials, employees, agents and representatives arising out of or in any way relating to this Contract. CVAG shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the District, its board, officers, elected and appointed officials, employees, agents and representatives in any such claim or action.

The District shall indemnify and hold harmless CVAG, its board, officers, elected and appointed officials, employees, agents and representatives from any liability for any negligent act, error or omission arising out of District's performance of services during the term of this Contract. District shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, CVAG, its board, officers, elected and appointed officials, employees, agents and representatives in any such claim or action.
10. Insurance. Throughout the term of this Agreement, District shall maintain self-insurance or a program of self-insurance for general liability insurance for bodily injury, personal injury, and property damage. Evidence of such coverage shall be provided to CVAG the following:
 - a. General Liability Coverage. District shall maintain self-insurance or a program of self-insurance for general liability insurance for bodily injury, personal injury, and property damage. Evidence of such coverage shall be provided to CVAG.
 - b. Automobile Liability Insurance. District shall maintain self-insurance or a program of self-insurance covering automobile covering bodily injury and property damage for

all activities of District arising out of or in connection with activities or services to be performed under this Agreement. Evidence of such coverage shall be provided to CVAG.

- c. **Workers' Compensation Insurance.** District shall maintain self-insurance for Workers' Compensation Insurance (Statutory Limits) and Employer's Liability. Evidence of such coverage shall be provided to CVAG.
11. **Conflict of Interest.** The District shall have no interest, and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services provided under this Contract.
12. **Administration.** The Executive Director of CVAG (or designee) shall administer this Contract on behalf of CVAG.
13. **Assignment.** This Contract shall not be assigned by CVAG or the District, either in whole or in part. Any assignment or purported assignment of this Contract without the prior written consent of the other party will be deemed void and of no force or effect.
14. **License and Certification.** District verifies upon execution of this Contract, possession of all required current and valid licenses in compliance with any local, State, and Federal laws and regulations relative to the scope of services to be performed under Exhibit "A", and that said services will be performed by properly trained and licensed staff and subcontractors.
15. **Jurisdiction, Venue, Attorneys Fees.** This Contract is to be construed under the laws of the State of California. The parties agree to the jurisdiction and venue of the appropriated courts in the County of Riverside, State of California. Should action be brought to enforce or interpret the provisions of the Contract, the prevailing party shall be entitled to attorney's fees in addition to whatever other relief is granted.
16. **Notice.** A party giving notice as required in the Contract shall provide for personal delivery of such notice or shall send such notice by United States mail, postage prepaid, to the agent and address of the other party as set forth below:

To CVAG:

Tom Kirk, Executive Director
COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS
74-199 El Paseo Suite 100
Palm Desert, CA 92260

To the District:

Kevin Kalman, General Manager
DESERT RECREATION DISTRICT
45-305 Oasis Street
Indio, CA 92201
17. **Entire Agreement.** This Contract represents the entire agreement between the parties with respect to personnel and subcontractors provided by the District to CVAG and shall be

effective as of **July 1, 2025**. As indicated in the Scope of Work identified in Exhibit "A," it is understood that the Scope of Work will need to be amended if the amount of assets to be managed increases, CVAG requires increased levels of services, and as other services may be required by CVAG. Therefore, any amendment or modification of the provisions of this Contract including any amendment to the Scope of Work identified in Exhibit "A," must be in writing and signed by each of the parties hereto.

18. Severability. If any term, provision, covenant or condition of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of this Contract shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
19. This Agreement may be executed in counterparts, with each Party signing a copy of this Signature Page, and the combined signed pages constituting one completely executed document.
20. Consistent with CVAG Policy 21-02, this amendment shall be executed with the use of electronic or digital signatures in order to be in effect.

N WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS

By: _____
Tom Kirk, Executive Director

DESERT RECREATION DISTRICT

By: _____
Kevin Kalman, General Manager

Exhibit "A"
Scope of Work for Operations and Maintenance of the CV Link

This Scope of Work describes the tasks to be performed by the Desert Recreation District (the "District") on the CV Link project per the attached Letter of Intent dated May 5, 2025. The District will serve as a contractor to CVAG for the day-to-day maintenance of the CV Link.

The District shall report issues and activity to CVAG to assist with identifying priorities for future land management efforts. Significant events and/or patterns will be verbally relayed regularly to the CVAG at scheduled meetings. Work Plans and accompanying budgets will be prepared by the District and submitted to CVAG staff for review and approval prior to the beginning of each work order. The Work Plans will propose a course of action for the work order. Verbal reports or presentations will be presented by the District if necessary to CVAG Committees as required by CVAG staff.

DRAFT

Exhibit "B"

Compensation shall be paid to the District by CVAG for the items listed below:

1. The actual costs of salary and benefits for District staff members (attached below), under the direction of the General Manager, to provide services as Maintenance Contractor of CVAG and such other staff services as may be required, in such amounts as shall be set forth in the budget of CVAG for CV Link operations and maintenance, and as said budget may from time to time be amended by CVAG;
2. A sum for general overhead expenses equal to fifteen percent (15%) of the total direct costs paid pursuant to Section 1 of this Exhibit and including but not limited to materials needed to complete the work order. The general overhead rate shall not apply to the cost for vehicles, equipment, and items classified as fixed assets (i.e.; single purchase items with a value greater than \$5,000 and life expectancy of greater than one year);
3. The District shall periodically, but no more frequently than monthly nor less frequently than quarterly provide an invoice to CVAG itemizing charges for the billing period. CVAG shall provide prompt payment within thirty (30) days of receipt of said invoice to the District by means of electronic fund transfer or check from CVAG accounts to the District.

Desert Recreation District Maintenance and Repair Hourly Rates:

Job Classification	Salary	Benefits	Total
Maintenance Worker I	\$ 26.67	\$ 15.31	\$ 41.98
Maintenance Worker II	\$ 28.72	\$ 15.98	\$ 44.69
Senior Maintenance Worker	\$ 31.70	\$ 16.89	\$ 48.59
Maintenance Supervisor	\$ 37.68	\$ 18.77	\$ 56.45
Project Manager	\$ 42.63	\$ 15.78	\$ 58.41
Superintendent	\$ 48.23	\$ 22.05	\$ 70.28

The rates are labor costs only and do not include material and equipment cost. There is a 15% administration fee applied to all direct costs for services.

ITEM 8C

Coachella Valley Association of Governments
Public Safety Committee
June 9, 2025



STAFF REPORT

Subject: CVAG Representative on Riverside County's Emergency Medical Care Committee

Contact: Erica Felci, Chief Operating Officer (efelci@cvag.org)

Recommendation: Appoint Torres Martinez Desert Cahuilla Indians' Tribal Administrator Shawn Isaac to serve as CVAG's representative on Riverside County's Emergency Medical Care Committee for a three-year term that ends on June 30, 2028

Background: The 17-member Emergency Medical Care Committee (EMCC) advises the Board of Supervisors on all aspects of emergency medical care within the County and reports to the Board on observations and recommendations concerning the feasibility and content of emergency medical care programs within the County. Committee members are appointed by the Board of Supervisors for staggered three-year terms. Members serve without compensation.

EMCC meetings are usually held quarterly. Per Riverside County Board of Supervisors Resolution 2013-062, CVAG shall nominate a city manager to represent the organization on the EMCC. Randal Bynder, then-City Manager from the City of Rancho Mirage, served as the CVAG representative starting in 2013. After Mr. Bynder retired, Mark Scott, then-City Manager from the City of Indio, became the representative. When Mr. Scott retired mid-term, the CVAG Executive Committee in 2021 appointed Indio City Manager Bryan Montgomery to serve the remainder of the term. For the last three years, then-Coachella City Manager Gabriel Martin held the position

The CVAG Executive Director recently sought volunteers among the city, tribal and county executives and Shawn Isaac, the Tribal Administrator for the Torres Martinez Desert Cahuilla Indians, expressed an interest in the position. CVAG staff is recommending the CVAG Public Safety Committee nominate Mr. Isaac as the next appointee, who will serve until June 2028.

Fiscal Analysis: There is no cost to CVAG for the EMCC appointment.

Attachment: Riverside County EMS Agency Administrative Policy 8201



Administrative Policy		8201
Effective April 1, 2019	Expires March 31, 2020	
Policy: Emergency Medical Care Committee	Approval: Medical Director Reza Vaezazizi, MD	Signed
Applies To: EMS System	Approval: Deputy EMS Administrator Trevor Douville	Signed

PURPOSE

The purpose of this policy is to define the membership, rules of operation, and functions of the local Emergency Medical Care Committee (EMCC).

AUTHORITY

[California Health and Safety Code - Division 2.5, Chapter 4, Article 3, Sections 1797.270 - 1797.276](#)
[Resolution 2013-052 of the Board of Supervisors of the County of Riverside](#)

Emergency Medical Care Committee

The Board of Supervisors of the County of Riverside originally established the local EMCC on October 15, 1985. The composition of the EMCC was last amended by Resolution 2013-052, dated March 12, 2013.

The Riverside County Emergency Medical Care Committee shall consist of seventeen members, all nominated members are to be appointed by the Board of Supervisors and the composition of this committee is as follows:

1. One Emergency Department Physician, practicing in a hospital located within Riverside County nominated by the Prehospital Medical Advisory Committee (PMAC);
2. One representative from the [Hospital Association of Southern California \(HASC\)](#) to be the Vice President of the Inland Regional Office;
3. One Physician representative of the [Riverside County Medical Association \(RCMA\)](#) nominated by that organization;
4. One representative from the County contracted emergency ground ambulance provider that serves a majority of the County’s Exclusive Operating Areas (EOAs);
5. One representative from the Ambulance Association of Riverside County nominated by that organization;
6. One representative from the County’s permitted air ambulance providers nominated by the air ambulance permitted providers;
7. One Fire Chief representing the [Riverside County Fire Chiefs Association \(RCFCA\)](#) nominated by that organization;
8. One city manager from the [Coachella Valley Association of Governments \(CVAG\)](#) nominated by that organization;
9. One city manager from the [Western Riverside Council of Governments \(WRCOG\)](#) nominated by that organization;
10. One representative of the Riverside County Law Enforcement Agency Administrators’ Association (RCLEAAA) nominated by that organization;
11. One prehospital representative of PMAC nominated by that committee;
12. One representative of the [Riverside County Fire Department](#); appointed by the Riverside County Fire Chief; and
13. One member-at-large from Riverside County Supervisorial [District 1](#);
14. One member-at-large from Riverside County Supervisorial [District 2](#);
15. One member-at-large from Riverside County Supervisorial [District 3](#);
16. One member-at-large from Riverside County Supervisorial [District 4](#);
17. One member-at-large from Riverside County Supervisorial [District 5](#).

Nominated members and members-at-large shall serve a three year term with staggered expiration dates so that no more than one-third of the membership may require replacement or reappointment at any one time. The Committee shall choose its chairperson and vice-chairperson annually, and shall determine the time and place for regular meetings of the Committee.

A quorum shall consist of one more than half the number of filled committee positions. Action taken shall require the affirmative vote of a majority of those present. The Chairman votes only in case of a tie.

The Committee shall perform the functions of an Emergency Medical Care Committee defined by the California Health and Safety Code, Division 2.5, Chapter 4, Article 3, Sections 1797.274 and 1797.276:

The emergency medical care committee shall, at least annually, review the operations of each of the following:

- a. Ambulance services operating within the county.*
- b. Emergency medical care offered within the county, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.*
- c. First aid practices in the county.*

Every emergency medical care committee shall, at least annually, report to the authority, and the local EMS agency its observations and recommendations relative to its review of the ambulance services, emergency medical care, and first aid practices, and programs for training people in cardiopulmonary resuscitation and lifesaving first aid techniques, and public participation in such programs in that county. The emergency medical care committee shall submit its observations and recommendations to the county board or boards of supervisors which it serves and shall act in an advisory capacity to the county board or boards of supervisors which it serves, and to the local EMS agency, on all matters relating to emergency medical services as directed by the board or boards of supervisors.

The Committee shall serve in an advisory capacity for the Board of Supervisors concerning all aspects of emergency medical care within the County and report to the Board in conjunction with its review of the various aspects of the emergency medical care within the County. The Committee shall report to the Board of Supervisors its observations and recommendations concerning the feasibility and content of emergency medical care programs within the County in conjunction with cities within the County, other counties, the State and the United States.

Except for Supervisorial appointees, each organization may designate an alternate to serve in the event of an absence by that organization's primary member.

The EMCC shall prepare an annual report to the Board of Supervisors on the current and anticipated condition of Emergency Medical Services (EMS) and EMS system operation within the County.

Item 9A

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS
PUBLIC SAFETY COMMITTEE
ATTENDANCE RECORD
FY2024-2025

Voting Members	JUL	AUG	SEP*	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ATTENDED		
Aqua Caliente Band of Cahuilla Indians			○		○			○			**	**	0	out of	4
City of Blythe			●		○			○			●		2	out of	4
City of Cathedral City			●		●			●			●		4	out of	4
City of Coachella			●		●			●			○		3	out of	4
City of Desert Hot Springs			●		●			●			●		4	out of	4
City of Indian Wells			●		○			●			●		3	out of	4
City of Indio			●		●			●			●		4	out of	4
City of La Quinta			●		●			●			●		4	out of	4
City of Palm Desert			●		●			●			○		3	out of	4
City of Palm Springs			●		●			●			●		4	out of	4
City of Rancho Mirage			●		●			●			●		4	out of	4
Torres Martinez Desert Cahuilla Indians			●		●			○			●		3	out of	4
Riverside County			●		●			●			●		4	out of	4
Total Attendance Per Meeting			12		10			10			10				

Ex Officio / Non-Voting Members	JUL	AUG	SEP*	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ATTENDED		
Agua Caliente			○		○			○			○		0	out of	4
California Highway Patrol			○		○			●			●		2	out of	4
Cathedral City Fire			●		●			○			●		3	out of	4
Cathedral City Police			●		●			●			●		4	out of	4
County Probation Department			○		○			●			○		1	out of	4
Desert Hot Springs Police			○		○			○			○		0	out of	4
District Attorney's Office			○		●			●			●		3	out of	4
Indio Police			●		●			●			●		4	out of	4
Palm Desert Sheriff Station			○		○			○			○		0	out of	4
Palm Springs Fire			○		○			○			○		0	out of	4
Palm Springs Police			●		○			○			●		2	out of	4
Riverside County Fire			○		○			●			●		2	out of	4
Riverside County Sheriff			○		○			○			○		0	out of	4
Thermal Sheriff Station			○		○			○			○		0	out of	4
U.S. Border Patrol			○		○			○			○		0	out of	4
Total Attendance Per Meeting			4		4			6			7				

* Meeting was held jointly with the Homelessness Committee

No Meeting
 Vacant **
 Present ●
 Absent ○

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS SCHEDULE OF MEETINGS

FISCAL YEAR 2025/2026



CVAG STANDING COMMITTEES	DAY	TIME	JULY (Dark)	AUG (Dark)	SEPT	OCT (Dark)	NOV	DEC (Dark)	JAN	FEB	MAR (Dark)	APR	MAY	JUN
EXECUTIVE COMMITTEE	Last Monday	4:30 p.m.	-	-	29	-	H Dec 1	-	26	23	-	27	H June 1	29
TRANSPORTATION COMMITTEE	1 st Monday	10:00 a.m.		-	H Aug 25	-	3	-	5	2	-	6	4	1
COACHELLA VALLEY CONSERVATION COMMISSION	2 nd Thursday	10:30 a.m.	-	-	11	-	13	-	8	12	-	9	14	11
DESERT COMMUNITY ENERGY	3 rd Monday	3:00 p.m.	21	18	15	20	17	-	H Jan 12	H Feb 9	16	20	18	15
ENERGY AND SUSTAINABILITY COMMITTEE	2 nd Thursday	12:00 p.m.	-	-	11	-	13	-	8	12	-	9	14	11
PUBLIC SAFETY COMMITTEE	2 nd Monday	9:00 a.m.	-	-	8	-	10	-	12	9	-	-	11	8
HOMELESSNESS COMMITTEE	3 rd Wednesday	10:00 a.m.	-	-	17	-	19	-	21	18	-	15	20	17
GENERAL ASSEMBLY	Last Monday in June	6:00 p.m.	-	-	-	-	-	-	-	-	-	-	-	29

H = Holiday * = Special Meeting

AGENDAS CAN BE FOUND AT: www.cvag.org.

UPDATED: June 3, 2025

PLEASE NOTE: When it becomes necessary to have a special meeting or to change the date of a meeting, committee members will be alerted and the change will be noted on the CVAG website calendar.