



**REQUEST FOR PROPOSALS
FOR
PROFESSIONAL ENGINEERING SERVICES
FOR
COACHELLA VALLEY BROADBAND STRATEGIC PLAN
ADDENDUM**

Addendum Date: June 22, 2023

Purpose: This addendum supplements, amends, and takes precedence over the original Request for Proposals (RFP) and shall be considered when preparing bid proposals and shall become part of the Contract documents. Offerors shall review the Addendum work and requirements in detail and incorporate any effects the Addendum may have into their scope of services and cost proposal.

Note: All requirements of the RFP documents remain unchanged except as cited herein.

Questions & Requests:

The following are responses to the questions received by the Coachella Valley Association of Governments (CVAG) as of 2:00 p.m., June 21, 2023.

1. **Question:** Since the proposal and fee schedule are to be delivered to CVAG via email, please specify the combined file size that you can receive via email.

Response: *The maximum combined size of the Fee Proposal attachment and the Technical Proposal attachment should not exceed 50MB. A zip file of the two PDF documents will be accepted.*

2. **Question:** Do the cover page, cover letter, and table of contents count toward the 25-page limit for the technical proposal?

Response: No.

3. **Question:** The RFP specifies that CVAG anticipates this project to be 80/20 engineering/administrative tasks. However, the Scope of Work includes 3 tasks that are largely not engineering-related and just one engineering-related task. How strict is the 80/20 split on Scope of Work and will CVAG be looking for proposed pricing that mirrors that 80/20 split?

Response: *The Request for Proposals states that the percentages are approximate; however, CVAG intends for shovel-ready construction plans to be delivered through this project, which is expected to consume the majority of the grant funds. Refer to Section III.B. Content and Format of Technical Proposal and Section III.C. Content and Format of Fee Proposal concerning proposed enhancements, innovations, or modifications to the solicitation.*

4. **Question:** The RFP requests that we provide an example of a similarly scoped project deliverable. Is CVAG looking for a full deliverable, or would a representative excerpt be acceptable?

Response: *Excerpts from example project deliverables should provide sufficient information about the referenced project to meet the requirements of Section III.B. Format and Content of Technical Proposal of the Request for Proposals.*

5. **Question:** Is a list of attendees of the Pre-Proposal Meeting available?

Response: *See Attachment 1.*

6. **Question:** Will there be provisions to coordinate the CVAG project with the Caltrans Middle Mile Broadband Network project along the I-10 Freeway?

Response: *Yes. CVAG fully intends to coordinate with Caltrans to avoid conflicts and to coordinate the design of CVAG last mile projects with the Middle Mile project.*

7. **Question:** Does CVAG want topics in Sections D-H under the Scope of Work to be addressed/responded to within their own separate sections in the response or should these topics be incorporated into the responses for Item I: Project Tasks 1-4?

Response: *Proposers are to incorporate responses to Sections D-H of the Scope of Work in the responses to Section I (Tasks 1-4) of the Scope of Work.*

8. **Question:** Will CVAG consider amending the RFP to remove the 4th item, "Proposed Fee", from the consideration criteria and evaluate the vendor responses purely on the scoring criteria of 1, 2, and 3?

Response: *How the Fee Proposal is to be evaluated was misstated at the Pre-Proposal meeting. The Fee Proposal will be considered during the evaluation of Proposals received as per Section IV.B. Proposal of the RFP.*

9. **Question:** If the proposed budget of \$978,460.00 is a not to exceed budget number, will CVAG consider amending the RFP to remove the 4th item, "Proposed Fee" and evaluate vendor responses purely on the scoring criteria of 1, 2, and 3 as long as the Fee proposal is within the budgeted amount?

Response: *The maximum budget for the project is \$978,460.00. See response to Question 8.*

10. **Question:** A Proposer would like to review all broadband-related GIS work pertaining to CVAG government for estimation purposes. This may also include any access to information via software or online portal technology under license by CVAG or under separate license access. This would include GIS and related asset information related to the CV Sync Project, the proposed Coachella Valley Middle-Mile project, and the underlying asset/routing/ROW/anchor institution GIS data produced by Advantec for CVAG. Will CVAG make the requested information available for all bidders?

Response: CVAG presently has no GIS data pertaining to the Middle Mile Broadband project or the CV Sync project. Task 3.1 Data Collection of the Scope of Work includes a component to convert CAD files from the CV Sync project to GIS. A ZIP file of the CAD files for CV Sync can be downloaded from <https://cvag.org/proposals/>. Available broadband mapping and data from the California Public Utilities Commission can be accessed at <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/broadband-implementation-for-california/broadband-caseworkers/broadband-data-and-maps>.

11. **Question:** Which tasks/subtasks does CVAG consider to be administrative vs. engineering-related?

Response: CVAG considers Tasks 1-3 as administrative and planning; and Task 4 as engineering design.

12. **Question:** Section 3 of the technical proposal asks proposers to provide copies of staff's certifications. Does this just include professional certifications (PMP, PE, etc.) or should proposers also provide copies of diplomas for undergraduate and graduate degrees held by staff?

Response: Just relevant professional certifications, such as PMP or PE should be submitted.

13. **Question:** For joint proposals, should each organization submit 3 firm references? i.e. For a joint proposal submitted by two firms, would the proposal need to include 6 references, or just a total of 3 references split between the two firms?

Response: Three references for each organization/contractor that is party to a joint proposal.

14. **Question:** Does CVAG have a target date by which it wishes to issue the RFP that will be developed as part of Task 3.9 in this scope of work, or is it open to dates recommended by proposers?

Response: CVAG is open to dates recommended by Proposers.

Acknowledgement: Offerors must acknowledge receipt of this Addendum by signing in the space provided below. This signed Addendum shall be included in the appendices section of the Technical Proposal. Failure to do so will result in rejection and disqualification of the Proposal.

Authorized
Signature: _____ Date: _____

Company: _____

**Attachment 1.
Pre-Proposal Meeting – List of Attendees**

6/14/2023 CV Broadband Strategic Plan Pre-Proposal Meeting Attendees

Name	Company	Email
Randy Bowman	CVAG	rbowman@cvag.org
Allen McMillen	CVAG	amcmillen@cvag.org
Carlos Ortiz	Advantec	cortiz@advantec-usa.com
Bryan Elenes	Advantec	belenes@advantec-usa.com
John Cox	Advantec	johncox@advantec-usa.com
John Dorado	Advantec	jdorado@advantec-usa.com
Eric Ogle	ARCADIS / IBI Group	eric.ogle@ibigroup.com
Josh Zipperman	Burke Rix Communications	josh@burkerix.com
Jimmy Bakakis	Ceragon Networks	jimmy@ceragon.com
Justin Vincent	Ceragon Networks	justinv@ceragon.com
Hannah Sternberg	Guidehouse	hsternberg@guidehouse.com
Ken Price	HR Green	kprice@hrgreen.com
Rob McCandless	HR Green	rmccandless@hrgreen.com
Chris Alberts	Michael Baker International	calberts@mbakerintl.com
Madeline Darby	Michael Baker International	madeline.darby@mbakerintl.com
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Jonathan Hofert	Michael Baker International	jonathan.hofert@mbakerintl.com
John Crites	Michael Baker International	john.crites@mbakerintl.com
Fred Minagar	Minagar & Associates	admin@minagarinc.onmicrosoft.com