

ITEM 6A

**EXECUTIVE COMMITTEE
MINUTES OF MEETING
FEBRUARY 22, 2021**



The audio file for this committee meeting can be found at: <http://www.cvag.org/audio.htm>
Any handouts distributed during the meeting will be placed in the meeting file.

1. CALL TO ORDER

The Executive Committee meeting was called to order by CVAG Chair Glenn Miller, Councilmember, City of Indio at 4:31 p.m. via a Zoom webinar, which was pursuant to Gov. Newsom’s executive order governing how meetings are held during the COVID-19 pandemic.

2. ROLL CALL

A roll call was taken, and it was determined that a quorum was present. Those in attendance were as follows:

MEMBERS PRESENT

Vice Mayor Joseph DeConinck
Mayor Raymond Gregory
Mayor Steven Hernandez
Mayor Scott Matas
Mayor Richard Balocco
Councilmember Glenn Miller
Mayor Linda Evans
Mayor Kathleen Kelly
Mayor Christy Holstege
Mayor Pro Tem Ted Weill
Supervisor V. Manuel Perez
Supervisor Jeff Hewitt
Tribal Chair Jeff Grubbe
Tribal Member Brenda Soulliere
Tribal Vice Chair Joseph Mirelez

AGENCY

City of Blythe (*Left during Item 6D*)
City of Cathedral City
City of Coachella
City of Desert Hot Springs
City of Indian Wells
City of Indio
City of La Quinta
City of Palm Desert
City of Palm Springs
City of Rancho Mirage
County of Riverside 4th District
County of Riverside 5th District
Agua Caliente Band of Cahuilla Indians
Cabazon Band of Mission Indians
Torres Martinez Desert Cahuilla Indians

MEMBERS NOT PRESENT

Supervisor Karen Spiegel
Supervisor Kevin Jeffries
Supervisor Chuck Washington

AGENCY

County of Riverside 2nd
County of Riverside 1st District
County of Riverside 3rd District

OTHERS PRESENT

S. Anderson
Anne Azzu

AGENCY

KOA

Councilmember Megan Beaman-Jacinto	City of Coachella
Ryan Domino	Lance, Soll & Lunghard, LLP
Bryan Elmes	
Chris Freeland	City of Indian Wells
Councilmember Sabby Jonathan	City of Palm Desert
Janis Leonard	Western Riverside Council of Governments
Martin Magaña	
Charlie McClendon	City of Cathedral City
Michael McDonagh	Consultant
Deborah McGarry	Southern California Gas
Jon McMillen	City of La Quinta
Carlos Ortiz	Advantec
Bill Pattison	City of Coachella
Luke Rainey	City of Desert Hot Springs
Greg Rodriguez	County of Riverside
Tim Saenz	
David Salgado	Southern California Association of Governments
Erin Sasse	League of California Cities
Mark Scott	City of Indio
Lauren Skiver	SunLine Transit Agency
Paul Slama	Cabazon Band of Mission Indians
Brittney Sowell	SunLine Transit Agency
Kristine Spano	
Paul Vallandigham	

STAFF PRESENT

Tom Kirk	
Katie Barrows	
Claude Kilgore	
Erica Felci	
Eric Cowle	
Tom Cox	
Peter Satin	
Kathleen Brundige	
Oscar Vizcarra	
Val Galeana	
Joanna Stueckle	
Michael Jenkins	CVAG Legal Counsel

PLEDGE OF ALLEGIANCE

Councilmember Glenn Miller led the Executive Committee in the Pledge of Allegiance.

3. PUBLIC COMMENTS ON AGENDA ITEMS

None.

4. EXECUTIVE COMMITTEE / DIRECTOR COMMENTS

Chair Miller welcomed new Executive Committee members Mayor Raymond Gregory, City of Cathedral City; Mayor Balocco, City of Indian Wells; Mayor Christy Holstege, City of Palm Springs. Chair Miller announced that CVAG had received a letter from the Twenty-Nine Palms Band of Mission Indians, requesting CVAG membership. Chair Miller also recognized the efforts being made during the continued COVID pandemic to hold meetings via Zoom.

Tom Kirk gave a brief update on Cycle 5 of the state’s Active Transportation Program (ATP).

Chair Miller announced that items 6B, C, and D would be taken before item 6A in order to allow Mayor Matas an opportunity to participate in the discussion, given his need to leave the meeting by 5:45 p.m.

5. CONSENT CALENDAR

IT WAS MOVED BY MAYOR KELLY AND SECONDED BY MAYOR GREGORY TO:

- A. APPROVE THE DECEMBER 7, 2020 EXECUTIVE COMMITTEE MEETING MINUTES**
- B. APPROVE CVAG’S EXISTING INVESTMENT POLICY AS CVAG POLICY 21-01, WITH MINOR MODIFICATIONS TO REFLECT NEW PERSONNEL**
- C. ADOPT CVAG POLICY 21-02 TO AUTHORIZE THE USE OF ELECTRONIC SIGNATURES FOR CONTRACTS AND RELATED DOCUMENTS**
- D. SURPLUS THREE INOPERABLE VEHICLES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE THE NECESSARY STEPS TO REMOVE AND DISPOSE OF THEM**
- E. APPROVE AMENDMENT NO. 1 TO THE REIMBURSEMENT AGREEMENT WITH THE CITY OF RANCHO MIRAGE FOR THE FRANK SINATRA DRIVE BRIDGE, REFLECTING THE REVISED TOTAL PROJECT COST ESTIMATE OF \$52,876,000, INCLUDING CVAG’S NOT-TO-EXCEED SHARE OF \$4,548,858; AND AUTHORIZE THE EXECUTIVE DIRECTOR AND/OR LEGAL COUNSEL TO MAKE CLARIFYING CHANGES TO THE CONTRACT BEFORE EXECUTION**

THE MOTION TO CARRIED WITH 15 AYES AND 3 MEMBERS ABSENT.

VICE MAYOR DECONINCK	AYE
MAYOR GREGORY	AYE
MAYOR HERNANDEZ	AYE
MAYOR MATAS	AYE
MAYOR BALOCCO	AYE
COUNCILMEMBER MILLER	AYE
MAYOR EVANS	AYE
MAYOR KELLY	AYE
MAYOR HOLSTEGE	AYE
MAYOR PRO TEM WEILL	AYE
SUPERVISOR JEFFRIES	ABSENT

SUPERVISOR SPIEGEL	ABSENT
SUPERVISOR WASHINGTON	ABSENT
SUPERVISOR PEREZ	AYE
SUPERVISOR HEWITT	AYE
TRIBAL CHAIR GRUBBE	AYE
TRIBAL MEMBER SOULLIERE	AYE
TRIBAL VICE CHAIR MIRELEZ	AYE

5.1 ITEM(S) HELD OVER FROM CONSENT CALENDAR

None

6. DISCUSSION / ACTION

- A. Finance Committee Report, Final Comprehensive Audited Financial Report, Statement on Auditing Standards (SAS) 114 Letter for Fiscal Year 2019/20 as well as the Report on Agreed-Upon Procedures for CV Housing First Program for Fiscal Year 2019/20 – Claude Kilgore**

This item was taken after item 6D.

- B. Construction Contract for the Regional Traffic Signal Synchronization Project-Phase I – Eric Cowle**

Eric Cowle presented the staff report. Member discussion ensued. Supervisor Hewitt announced a conflict of interest with the company being considered for the contract and indicated he would abstain from voting.

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR KELLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONSTRUCTION CONTRACT WITH CROSSTOWN ELECTRICAL DATA, INC., FOR A NOT-TO-EXCEED AMOUNT \$21,185,347.74, INCLUDING CONTINGENCY, FOR PHASE I OF THE REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT, AS WELL AS ADDITIVE BID ALTERNATIVES A, B AND C; AND AUTHORIZE THE EXECUTIVE DIRECTOR AND/OR LEGAL COUNSEL TO MAKE CLARIFYING CHANGES TO THE CONTRACT BEFORE EXECUTION.

A roll call vote was taken with the following results:

VICE MAYOR DECONINCK	AYE
MAYOR GREGORY	AYE
MAYOR HERNANDEZ	AYE
MAYOR MATAS	AYE
MAYOR BALOCCO	AYE
COUNCILMEMBER MILLER	AYE
MAYOR EVANS	AYE
MAYOR KELLY	AYE
MAYOR HOLSTEGE	AYE
MAYOR PRO TEM WEILL	AYE
SUPERVISOR JEFFRIES	ABSENT
SUPERVISOR SPIEGEL	ABSENT

SUPERVISOR WASHINGTON	ABSENT
SUPERVISOR PEREZ	AYE
SUPERVISOR HEWITT	ABSTAIN
TRIBAL CHAIR GRUBBE	AYE
TRIBAL MEMBER SOULLIERE	AYE
TRIBAL VICE CHAIR MIRELEZ	AYE

THE MOTION TO CARRIED WITH 14 AYES, 1 ABSTENTION AND 3 MEMBERS ABSENT.

C. Contract Amendment for Regional Traffic Signal Synchronization - Phase II Environmental and Engineering Services – Eric Cowle

Mr. Cowle presented the staff report. Member discussion ensued. Tribal Chair Grubbe questioned the timing of improvements on Agua Caliente’s tribal lands, and Mr. Cowle explained that wireless communication would be used until fiber was installed during a future phase. Mr. Kirk indicated that staff would be in contact with the Tribe to provide additional detail on the timing.

IT WAS MOVED BY MAYOR PRO TEM WEILL AND SECONDED BY MAYOR EVANS TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 1 TO ADVANTEC CONSULTING ENGINEER’S ENVIRONMENTAL AND ENGINEERING SERVICES CONTRACT FOR PHASE II-A OF CVAG’S REGIONAL SIGNAL SYNCHRONIZATION PROJECT FOR A NOT-TO-EXCEED TOTAL OF \$489,640, INCLUDING CONTINGENCY; AND AUTHORIZE THE EXECUTIVE DIRECTOR AND/OR LEGAL COUNSEL TO MAKE CLARIFYING CHANGES/REVISIONS PRIOR TO EXECUTION.

THE MOTION TO CARRIED WITH 15 AYES AND 3 MEMBERS ABSENT.

VICE MAYOR DECONINCK	AYE
MAYOR GREGORY	AYE
MAYOR HERNANDEZ	AYE
MAYOR MATAS	AYE
MAYOR BALOCCO	AYE
COUNCILMEMBER MILLER	AYE
MAYOR EVANS	AYE
MAYOR KELLY	AYE
MAYOR HOLSTEGE	AYE
MAYOR PRO TEM WEILL	AYE
SUPERVISOR JEFFRIES	ABSENT
SUPERVISOR SPIEGEL	ABSENT
SUPERVISOR WASHINGTON	ABSENT
SUPERVISOR PEREZ	AYE
SUPERVISOR HEWITT	AYE
TRIBAL CHAIR GRUBBE	AYE
TRIBAL MEMBER SOULLIERE	AYE
TRIBAL VICE CHAIR MIRELEZ	AYE

D. Changeable Message Signs in Desert Hot Springs – Eric Cowle

Mr. Cowle presented the staff report. Member discussion ensued.

IT WAS MOVED BY MAYOR MATAS AND SECONDED BY MAYOR KELLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A REIMBURSEMENT AGREEMENT WITH THE CITY OF DESERT HOT SPRINGS TO INSTALL PERMANENT CHANGEABLE MESSAGE SIGNS ON PALM DRIVE AND NORTH INDIAN CANYON DRIVE CONSISTENT WITH THE REGIONAL SIGNAL SYNCHRONIZATION PROJECT, FOR A NOT-TO-EXCEED AMOUNT OF \$703,591

THE MOTION TO CARRIED WITH 14 AYES AND 4 MEMBERS ABSENT.

VICE MAYOR DECONINCK	ABSENT
MAYOR GREGORY	AYE
MAYOR HERNANDEZ	AYE
MAYOR MATAS	AYE
MAYOR BALOCCO	AYE
COUNCILMEMBER MILLER	AYE
MAYOR EVANS	AYE
MAYOR KELLY	AYE
MAYOR HOLSTEGE	AYE
MAYOR PRO TEM WEILL	AYE
SUPERVISOR JEFFRIES	ABSENT
SUPERVISOR SPIEGEL	ABSENT
SUPERVISOR WASHINGTON	ABSENT
SUPERVISOR PEREZ	AYE
SUPERVISOR HEWITT	AYE
TRIBAL CHAIR GRUBBE	AYE
TRIBAL MEMBER SOULLIERE	AYE
TRIBAL VICE CHAIR MIRELEZ	AYE

At the request of the Chair, this item was moved in the agenda lineup.

A. Finance Committee Report, Final Comprehensive Audited Financial Report, Statement on Auditing Standards (SAS) 114 Letter for Fiscal Year 2019/20 as well as the Report on Agreed-Upon Procedures for CV Housing First Program for Fiscal Year 2019/20 – Claude Kilgore

Mr. Kirk introduced CVAG's new Director of Finance/ Administration, Claude Kilgore. Mr. Kilgore briefly discussed his background and experience, and introduced Ryan Domino, Lance, Soll & Lunghard, LLP.

Mr. Domino presented to audit, the Statement on Auditing Standards (SAS) letter, and the Agreed Upon Procedures (AUP) of the homelessness program. Brief member discussion ensued.

This item was received and filed the reports for Fiscal Year 2019/20

E. CV Housing First Operations: Where we are at & where we are going – Tom Kirk

Mr. Kirk gave a PowerPoint presentation of the CV Housing First program, outlining the program's focus on the CV 200 and the initial progress being made to help the chronically homeless. Member discussion ensued.

No action was taken as this was an informational item.

7. INFORMATION

- a) Status of I-10 Interchange Projects
- b) CVAG Regional Arterial Program - Project Status Report
- c) CVAG Regional Arterial Program - Contract Status Report
- d) Bicycle/Pedestrian Safety Program - Project Status Report
- e) Executive Committee Attendance Roster
- f) Coordination with SunLine Transit Agency
- g) Update on CV Link Construction Plans

These items were placed in the agenda for member information.

8. LEGISLATIVE ITEMS

Erin Sasse, League of California Cities, gave members an update on statewide legislative issues.

9. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

10. ANNOUNCEMENTS

Chair Miller announced the next Executive Committee meeting would be held on Monday, April 26, 2021 at 4:30 p.m. via Zoom webinar.

11. ADJOURN TO CLOSED SESSION

The Executive Committee adjourned to Closed Session pursuant to the provisions of Government Code Section 54956.8, the Executive Committee will adjourn to Closed Session at 6:04 p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

A. Property: Assessor Parcel Number 687-050-004

CVAG Negotiator: Tom Kirk, Executive Director

Negotiating Party: Allottee 20E (Schoolcraft)

Under Negotiation: Price and Terms of Payment for acquisition of easements for CV Link

B. Property: Assessor Parcel Numbers 677-040-025, 030 & 031

CVAG Negotiator: Tom Kirk, Executive Director

Negotiating Party: Allottee 66E (Segundo)

Under Negotiation: Price and Terms of Payment for acquisition of easements for CV Link

C. Property: Assessor Parcel Numbers 687-360-017 & 019; 687-050-025 & 039; 687-060-015 & 044

CVAG Negotiator: Tom Kirk, Executive Director

Negotiating Party: Allottee 98E (Cummings)

Under Negotiation: Price and Terms of Payment for acquisition of easements for CV Link

The Executive Committee meeting reconvened at 6:16 p.m. Michael Jenkins, CVAG Legal Counsel stated the Executive Committee took no reportable action in respect to items listed on the agenda and no additional items were added or discussed.

12. ADJOURNMENT

There being no further business, Chair Miller adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Joanna Stueckle

Joanna Stueckle
Executive Assistant/Clerk