

ITEM 6A

**EXECUTIVE COMMITTEE
MINUTES OF MEETING
FEBRUARY 23, 2015**

The audio file for this committee meeting can be found at:
<http://www.cvag.org/minutes.htm>.



1. CALL TO ORDER

The February 23, 2015 Executive Committee meeting was called to order at 4:31 p.m. by Chairwoman Jan Harnik, City of Palm Desert, at the CVAG Conference Room #119 in Palm Desert.

2. ROLL CALL

A roll call was taken and it was determined that a quorum was present. Those in attendance were as follows:

MEMBERS PRESENT

Councilmember Joseph De Coninck
Mayor Stan Henry
Mayor Steven Hernandez
Mayor Adam Sanchez
Mayor Lupe Ramos Watson
Mayor Linda Evans
Councilmember Jan Harnik
Councilmember Chris Mills
Mayor Iris Smotrich

AGENCY

City of Blythe
City of Cathedral City
City of Coachella
City of Desert Hot Springs
City of Indio
City of La Quinta
City of Palm Desert
City of Palm Springs
City of Rancho Mirage

MEMBERS NOT PRESENT

Mayor Ty Peabody
Supervisor John Benoit
Supervisor Marion Ashley
Tribal Chair Jeff Grubbe
Tribal Chair Douglas Welmas

AGENCY

City of Indian Wells
County of Riverside 4th District
County of Riverside 5th District
Agua Caliente Band of Cahuilla Indians
Cabazon Band of Mission Indians

NON-VOTING MEMBERS PRESENT

Councilmember Greg Pettis
Charlie McClendon
David Garcia
Martin Magana
Wade McKinney
Dan Martinez
Frank Spevacek
John Wohlmuth
David Ready
Randy Bynder
Tom Davis

AGENCY

City of Cathedral City
City of Cathedral City
City of Coachella
City of Desert Hot Springs
City of Indian Wells
City of Indio
City of La Quinta
City of Palm Desert
City of Palm Springs
City of Rancho Mirage
Agua Caliente Band of Cahuilla Indians

OTHERS PRESENT

Crystal Crawford
Jennifer Farr
Tomas Oliva
Nena McCullogh
Brian McDonald

AGENCY

Ygrene
Mayer Hoffman McCann
SCAG
Southern California Edison
Leadership Coachella Valley

STAFF PRESENT

Tom Kirk
Allyn Waggle
Gary Leong
Katie Barrows
Jim Sullivan
LeGrand Velez
Mark Chappell
Ben Druyon
Joanna Stueckle

3. PLEDGE OF ALLEGIANCE

Mayor Evans led the Executive Committee in the Pledge of Allegiance.

4. PUBLIC COMMENTS

None.

5. EXECUTIVE COMMITTEE/DIRECTOR COMMENTS

Chair Harnik discussed her recent tour of a HERO complex in San Diego with members of CVAG's staff. Chair Harnik also discussed a meeting with Scott White (CVA), CVAG and others regarding signs welcoming visitors to the Coachella Valley. Brian McDonald, Tribal Liaison for Southern California Edison and member of Leadership Coachella Valley, attended the meeting and was asked to speak about the topic.

Tom Kirk reported that the Kiosk on display at the Executive Committee, was one of a group currently delivered to the jurisdictions as part of the Green 4 Life program. Mr. Kirk thanked the Cities of La Quinta and Indian Wells for including CVAG staff in their ethics and harassment annual training. Mr. Kirk announced a public workshop, led by RCTC, and held in the CVAG conference room on Thursday regarding passenger rail. Mr. Kirk concluded his comments by announcing the Jefferson Street Interchange Groundbreaking Ceremony as well as the Monterey Ramp Ribbon Cutting scheduled on March 20th and March 6th respectively.

Chair Harnik reported on her request of staff to prepare a handout showing CVAG projects, funding, and how the funding is spent. Mr. Kirk distributed a handout showing the information. A discussion among committee members ensued.

6. CONSENT CALENDAR

**IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR RAMOS WATSON
TO:**

- A. APPROVE THE DECEMBER 1, 2014 EXECUTIVE COMMITTEE MINUTES
- B. APPROVE REVISED SEPTEMBER 29, 2014 EXECUTIVE COMMITTEE MINUTES (ITEM 6I CORRECTION)
- C. APPROVE NON-EXCLUSIVE THREE YEAR CONTRACTS WITH DIGITAL MAPPING, INC. AND GEOPHEX SURVEYS FOR AERIAL IMAGERY PRODUCTS
- D. EXECUTIVE COMMITTEE APPROVE THE EXISTING INVESTMENT POLICY OF CVAG
- E. APPROVE CONTRACT AMENDMENT WITH SOUTHERN CALIFORNIA EDISON TO EXTEND GREEN FOR LIFE STRATEGIC PLAN PHASE 3 PROGRAM FOR THE CITY OF PALM DESERT TO MARCH 31, 2016.

THE MOTION CARRIED WITH MEMBERS DE CONINCK, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE; MEMBER HENRY ABSTAINING; AND MEMBERS FROM INDIAN WELLS AND THE COUNTY ABSENT FROM THE VOTE.

F. Receive and File

- 1) Status of I-10 Interchange Projects
- 2) CVAG Regional Arterial Program – Project Status Report
- 3) CVAG Regional Arterial Program – Contract Status Report
- 4) CV Link Status Report
- 5) Executive/Technical Advisory Committee Attendance Roster
- 6) Local Government Waste Tire Recycling Grant Update
- 7) Update on Statewide Plastic Bag Law
- 8) CVAG Investment Report for December 31, 2015
- 9) Coachella Valley-San Gorgonio Pass Corridor Rail Service Meeting Information

THESE ITEMS WERE RECEIVED AND FILES.

6.1 ITEM(S) HELD OVER FROM CONSENT CALENDAR

7. DISCUSSION / ACTION

- A. CVAG Nominating Committee Recommendation on Chair and Vice Chair – Tom Kirk

Mr. Kirk presented the staff report. Members discussed this item and in a second motion, staff was asked to return to the Executive Committee with information regarding CVAG's chairmanship and options regarding a formal rotation policy.

IT WAS MOVED BY MAYOR DE CONINCK AND SECONDED BY MAYOR EVANS TO APPROVE THE RECOMMENDATION OF THE NOMINATING COMMITTEE TO APPOINT COUNCILMEMBER JAN HARNIK, CITY OF PALM DESERT, AS CHAIR FOR A SECOND TERM (FY2015/2016) AND MAYOR STAN HENRY AS VICE CHAIR OF CVAG FOR FY 2014/2015 AND 2015/16). THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

IT WAS MOVED BY MAYOR RAMOS WATSON AND SECONDED BY MAYOR HERNANDEZ TO RETURN TO THE EXECUTIVE COMMITTEE WITH INFORMATION REGARDING OPTIONS RELATED TO HAVING A FORMAL ROTATION POLICY OF THE CVAG CHAIR AND VICE CHAIR. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- B. Draft Audited Financial Report, Draft Statement on Auditing Standards (SAS) 114 Letter, and Draft Management Letter for Fiscal Year 2013/14 – Gary Leong**

Jennifer Farr, Mayer Hoffman McCann, presented CVAG's audit report.

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR HENRY TO RECEIVE AND FILE THE REPORTS FOR FISCAL YEAR 2013/14. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- C. CVAG Staff Organization Restructure – Gary Leong**

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR HERNANDEZ TO APPROVE RESOLUTION NO. 15-002 ADOPTING CVAG'S AMENDED SALARY SCHEDULE, AND ALLOCATED POSITIONS FOR FISCAL YEAR 2014/2015. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- D. Revisions to the CV Upgrade Hearing Report and Program Update – Katie Barrows**

IT WAS MOVED BY MAYOR SANCHEZ AND SECONDED BY MAYOR RAMOS WATSON TO:

- 1) APPROVE THE FOLLOWING REVISIONS TO THE HEARING REPORT FOR THE CV UPGRADE PROGRAM:**
 - a. ADJUST PROGRAM PARTICIPATION REQUIREMENTS TO OFFER RELAXED UNDERWRITING CRITERIA FOR PROPERTY OWNERS WITH A CREDIT (FICO) SCORE OF 700 OR MORE.**
 - b. AUTHORIZE AN ADDITIONAL PROGRAM OPTION TO ALLOW PROPERTY OWNERS TO FINANCE ADDITIONAL CAPITALIZED INTEREST AND EXTEND**

THE PERIOD DURING WHICH NO SPECIAL TAXES WOULD APPEAR ON THE PROPERTY TAX BILL OR BE PAYABLE.

- 2) AUTHORIZE THE EXECUTIVE DIRECTOR TO WORK WITH YGRENE TO IMPLEMENT THE CV UPGRADE PACE PROGRAM ON TRIBAL LANDS INCLUDING THE AUTHORITY TO APPROVE CHANGES TO PROGRAM DOCUMENTS AS NEEDED AND ENTER INTO AGREEMENTS IF NECESSARY, AS LONG AS THE PROGRAM OFFERED TO PROPERTY OWNERS ON TRIBAL LANDS IS CONSISTENT WITH WHAT IS OFFERED ON NON-TRIBAL LANDS.**

THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- E. Transportation Uniform Mitigation Fee (TUMF) FY 13/14 Annual and Five Year Report – Jim Sullivan**

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR HENRY TO ACCEPT THE ANNUAL AND FIVE YEAR REPORT IN FULFILLMENT OF THE REPORTING REQUIREMENTS OF THE MITIGATION FEE ACT. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- F. Transportation Uniform Mitigation Fee Nexus Advisory Committee – Mark Chappell**

IT WAS MOVED BY MAYOR HENRY AND SECONDED BY COUNCILMEMBER MILLS TO APPOINT TOM DAVIS (DVBA LIAISON), COUNCILMEMBER WEIL, MARTIN MAGANA, DAVID GARCIA AND SEEK REPRESENTATIVES FROM DVBA AND THE BIA TO SERVE ON A TUMF NEXUS ADVISORY COMMITTEE FOR THE 2015 UPDATE TO THE TUMF NEXUS STUDY. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- G. Consider Changes to CVAG Policies and Procedures Manual – Allyn Waggle**

Mayor Evans asked for clarification on the language allowing the Executive Director to make minor changes to contracts. Mr. Kirk indicated that the minor changes do not include dollar amounts to the contract, but that may involve corrections to typographical errors and corrections that would provide for internal consistency of the contract. Contracts that require changes in dollar amounts would lead staff to return to the Executive Committee for a contract amendment.

IT WAS MOVED BY MAYOR SANCHEZ AND SECONDED BY MAYOR SMOTRICH TO APPROVE CHANGES IN CVAG POLICIES AND PROCEDURES MANUAL, NOTING THAT THE EXECUTIVE DIRECTOR MAY MAKE MINOR CHANGES TO CONTRACTS, HOWEVER ANY CHANGE IN FINANCIAL TERMS MUST BE BROUGHT BACK TO THE EXECUTIVE COMMITTEE FOR CONSIDERATION. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- H. **Consider Reimbursement Agreement between CVAG and the City of Coachella for Improvement of Avenue 50 between Calhoun Street and Harrison Street – Allyn Waggle**

IT WAS MOVED BY MAYOR HERNANDEZ AND SECONDED BY MAYOR SANCHEZ TO APPROVE A REIMBURSEMENT AGREEMENT BETWEEN CVAG AND THE CITY OF COACHELLA FOR IMPROVEMENT OF AVENUE 50 BETWEEN CALHOUN STREET AND HARRISON STREET IN THE AMOUNT OF \$3,375,000 (75% OF QUALIFIED COSTS). THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

- I. **CV Link Spurs Development – LeGrand Velez**

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY MAYOR SANCHEZ TO AUTHORIZE STAFF TO PROCEED WITH DEVELOPMENT OF UP TO FIVE PROPOSED CV LINK SPUR PROJECTS, INCLUDING SPENDING UP TO \$40,000 ON TECHNICAL ASSISTANCE TO PREPARE GRANT APPLICATIONS TO SECURE FUNDING FOR INITIAL PLANNING, ENGINEERING AND ENVIRONMENTAL COMPLIANCE SERVICES. THE MOTION CARRIED WITH MEMBERS DE CONINCK, HENRY, HERNANDEZ, SANCHEZ, RAMOS WATSON, EVANS, HARNIK, MILLS, SMOTRICH VOTING AYE.

9. **ANNOUNCEMENTS**

Upcoming Meetings at 73-710 Fred Waring Drive, Suite 119, Palm Desert:

Technical Advisory Committee – Monday, April 13, 2015, 11:00 a.m.

Executive Committee - Monday, April 27, 2015, 4:30 p.m.

10. **ADJOURNMENT**

There being no further business, Chair Harnik adjourned the meeting at 5:53 p.m.

Respectfully submitted,

Joanna Stueckle

Joanna Stueckle
Executive Assistant